



ConC Statement on Committee Vice-Chairs

Generally, the Committee on Committees (ConC) discourages the selection of Vice-Chairs or Co-Chairs by committees. There are rare occasions when the Committee Chair may be unable to attend a meeting or be unable to attend a meeting in its entirety, and selecting a vice Chair so that a substitute presiding officer is identified in advance of committee meetings is efficient and helpful to the committee. However, ConC is not bound by these selections in recommending Committee Chairs, and the Vice-Chair and the committee must not presume that the Vice-Chair will be the next Chair.

Where a Committee Chair feels special workload pressures, their Subcommittee Chairs can serve as effective resources. Ideally, if the Chair of the committee and the Subcommittee Chairs work together as an executive committee of the main committee, anyone from the executive committee would be able to preside as “Vice-Chair” if needed.